

**SOUTHWARK COUNCIL LOCAL PENSION BOARD**

**Proposed Constitutional Change: Roles and Functions and Constitution of the Board**

**Role and functions**

**Regulatory**

1. The responsibility of the local pension board, as defined by sections 5(1) and (2) of the Public Services Pensions Act 2013, is to assist the administering authority (Southwark Council), the scheme manager, in ensuring the effective and efficient governance and administration of the Local Government Pension Scheme (LGPS) including:
  - (i) securing compliance with the LGPS regulations and other legislation relating to the governance and administration of the LGPS and any statutory pension scheme that is connected with it;
  - (ii) securing compliance with requirements imposed in relation to the LGPS and any connected scheme by the Pensions Regulator;
  - (iii) such other matters as the LGPS regulations may specify.
2. The administering authority retains ultimate responsibility for the administration and governance of the Southwark Council LGPS. The role of the board is to assist the administering authority to fulfill that responsibility

**Reporting**

3. To provide an annual report to be incorporated in the statutory annual pension report which is published on the council's website.

**Constitution of the board**

4. The board shall consist of 5 members and be constituted as follows:
  - (i) two employer representatives (voting)
  - (ii) two scheme member representatives (voting)
  - (iii) one independent chair (non voting)
5. Each member of the local pension board must have a nominated substitute.
6. All members of the local pension board and substitute members must be conversant with the regulations governing the local government pension scheme and any document recording policy about the administration of the fund, and the law relating to pensions.
7. Members of the pension board should aim to reach decisions by consensus. Where an agreement cannot be reached, then the local pensions board will agree how this will be resolved. Decisions/recommendations of the board will be submitted to the relevant officer or body within the council.
8. Any breach brought to the attention of the pension board, whether potential or actual, shall be referred to the council's Monitoring Officer in the first instance and where required to the national LGPS Advisory Board or the Pensions Regulator.
9. To be quorate 100% of voting members must be present.